

Appendix 3
Service Improvement and Finance Scrutiny Performance Panel
Work Plan 2015/16

Date for Panel Meeting ¹	Item to be discussed
Meeting 1 May 13	<ul style="list-style-type: none"> • ICT project update • Q & A with Councillor David Hopkins, Cabinet Member for Communities & Housing: to discuss the implementation and impact of budget decisions within his portfolio • <i>Annual work plan review – to reflect on the year’s work, achievement, experiences, issues, ideas for future scrutiny. (Postponed until the next meeting)</i> • Development of work plan for 2015/16 <p><i>Note – Cllr Chris Holley, new Convener of the Panel for this and subsequent meetings.</i></p>
Meeting 2 June 10	<ul style="list-style-type: none"> • Overview of New Performance Framework & Indicators Richard Rowlands, Corporate Improvement Manger • Annual work plan review – to reflect on the year’s work, achievement, experiences, issues, ideas for future scrutiny
Meeting 3 July 8	<ul style="list-style-type: none"> • Cllr Robert Francis-Davies, Cabinet Member for Enterprise, Development & Regeneration and Tracey McNulty, Head of Cultural Services : • Grand Theatre. • City Centre Regeneration - Cancelled
Meeting 4 August 12	<ul style="list-style-type: none"> • Q and A session with Councillor Mark Child, Cabinet Member for Well Being & Healthy City: to discuss the implementation and impact of budget decisions within his portfolio. • Q and A session with Councillor Clive Lloyd, Cabinet Member for Transformation & Performance: to discuss the implementation and impact of budget decisions within his portfolio.
Meeting 5 September 16	<ul style="list-style-type: none"> • Cllr Robert Francis-Davies, Cabinet Member for Enterprise, Development & Regeneration and Tracey McNulty, Head of Cultural Services : • Grand Theatre.

¹ Panel has agreed time and day for meetings for 2015/16 - Wednesdays at 1.30-3.30pm.

	<ul style="list-style-type: none"> • City Centre Regeneration • End of year Budget • 1st Quarter Budget Monitoring Report including Budget Savings Tracker. Mike Hawes, Head of Finance and Performance
Meeting 6 October 14	<ul style="list-style-type: none"> • End of Year Performance Monitoring Report 2014-15 Richard Rowlands, Corporate Improvement Manager • 1st Quarter Performance Monitoring Report, including Policy Commitments Tracker Richard Rowlands, Corporate Improvement Manager
Meeting 7 November 11	<ul style="list-style-type: none"> • Q and A session with Jane Harris, Cabinet Member for Services for Adults & Vulnerable People to discuss the implementation and impact of budget decisions within his portfolio. • ICT update – Sarah Caulkin/Jo Harley • Mid-Year Budget Statement: Mike Hawes, Head of Finance & Delivery • <i>Wales Audit Office Annual Improvement Report</i> Steve Barry, Wales Audit Officer - tbc
Meeting 8 December 9	<ul style="list-style-type: none"> • Recycling and Landfill – Annual Performance Monitoring Cllr Mark Thomas, Cabinet Member for Environment & Transportation • Ian Whettleton, Waste Divisional Officer • DLO and resurfacing – Cllr Mark Thomas • Welsh Public Library Standards – Annual Performance Report Cllr Robert Francis-Davies, Cabinet Member for Enterprise, Development & Regeneration Steve Hardman, Library Service Manager • Annual Review of Performance 2014-15 Richard Rowlands, Corporate Improvement Manager
Meeting 9 January 13	<ul style="list-style-type: none"> • Q & A session with Christine Richards, Cabinet Member for Services for Children & Young People to discuss the implementation and impact of budget decisions within her portfolio. • Draft budget Proposals – date will depend on report availability • 2nd Quarter Performance Monitoring Report, including Policy

	<p>Commitments Tracker (reporting to Cabinet in December) Richard Rowlands, Corporate Improvement Manager</p> <ul style="list-style-type: none"> • 2nd Quarter Budget Monitoring Report, including Budget Savings Tracker Mike Hawes, Head of Finance & Performance
Meeting 10 February 10	<ul style="list-style-type: none"> • Budget Scrutiny (Final Cabinet/Council Papers – meeting date will depend on report availability) Mike Hawes, Head of Finance & Performance Cllr Rob Stewart, Leader/Cabinet Member for Finance & Strategy
Meeting 11 March 9	<ul style="list-style-type: none"> • Cllr Will Evans, Cabinet Member for Anti Poverty to attend and discuss the performance of Anti Poverty indicators/objectives. • 3rd Quarter Budget Monitoring Report, including Budget Savings Tracker Mike Hawes, Head of Finance & Performance
Meeting 12 April 13	<ul style="list-style-type: none"> • 3rd Quarter Performance Monitoring Report, including Policy Commitments Tracker (reporting to Cabinet in March) Richard Rowlands, Corporate Improvement Manager • Annual work plan review • To reflect on the year's work, achievements, experiences, issues, ideas for future scrutiny.

NB usually best to stick to no more than 2/3 substantive items per agenda, although not always possible.